

**New Earswick Parish Council**  
**Minutes**  
**21 January 2019**  
**Business Commenced at 19.00 hours**

**Attending Councillors:** Don Crawford (Chairman) (DC)  
Vic Atkins (VA)  
Fiona Crawford (FC)  
Christine Durrant (CD)  
Sue Glenton (SG)  
Carol Runciman (CR)  
Audrey Steel (AS)  
John Young (JY)

**Apologies:** Darren Newton (DN)

**Clerk/Minute Taker:** Sally Bruckshaw (SB)

19.01.01 **Notices of the Meeting**

These had been posted on all notice boards and the web site.

19.01.02 **Resignation of Member of the Parish Council**

Cllr Jefferson had now formally sent her letter of resignation and this decision had been notified to COYC. A letter of appreciation was to be sent.

19.01.03 **Minutes of the Last Meeting**

The minutes of the meeting held on 19 November, 2018 were approved as a correct record and signed by the Chairman.

19.01.04 **Minutes of the General Purposes and Planning Committee**

The minutes of the General Purposes and Planning Committee meetings held on 11 December, 2018 and 8 January, 2019 were approved as a correct record and signed by the Chairman.

19.01.05 **Police Matters**

Statistics for the months of November and December had been received.

19.01.06 **Chairman's Business/Correspondence Received**

**Meetings**

22.11.18 - YLCA Training Session - CD & DN.

28.11.18 - Community Walkabout - DC.

28.11.18 - Ward Team Meeting - SG.

16.1.19 - Ward Team Meeting - SG.

21.1.19 - New Lodge Liaison Meeting - DC had invited a JRHT representative to attend a future Parish Council meeting.

### **Correspondence**

20.11.18 - YLCA - Security incident policy for GDPR.

23.11.18 - North Yorkshire Fire and Rescue Authority - Change in governance.

27.11.18 - Northern Gas stakeholder report.

30.11.18 - Strensall PC - Meetings with the Chairmen of neighbouring Parish Councils to discuss matters of common interest.

4.12.18 - Reunite Foundation - Seeking Board Members.

12.12.18 - Summary notes of the recent liaison meeting with the local MP.

17.12.18 - JRHT - Repairs to potholes on Lime Tree Avenue.

18.12.18 - Police Commissioner - Precept consultation.

20.12.18 - Street lighting upgrades.

11.1.19 - Resident - Suggestions for improvement to the village environment.

11.1.19 - Resident - Complaint relating to overgrown hedges on Rowan Avenue.

11.1.19 - Programme Officer - Inspectors - Examination into the soundness of the City of York Local Plan.

### 19.01.07 **Friends of New Earswick Swimming Pool**

The group had requested that there should be Parish Council Representation on the newly established Board of Trustees. SG had attended earlier meetings on behalf of the Parish Council.

**RESOLVED:** That SG should represent the Parish Council the on the Board of Trustees.

### 19.01.08 **Finance Committee - Update**

A meeting of the Finance Committee had taken place on 5.12.18. CR outlined the recommendations of the Committee relating to agenda items 9 and 12

19.01.09 **Clerk's Annual Salary Review and Payment of Additional Hours**

The terms and conditions of the Clerk were to remain unchanged. Twenty additional hours to cover the office move were proposed. Following the Finance Committee meeting, the national salary award had been confirmed. Changes to the salary structure from 1.4.19 would alter the Band 23 to Band 14 within a substantive range of 13 - 17.

**RESOLVED:** That 20 additional hours be paid and that the National Salary Award be accepted from 1.4.19 based on Band 14.

19.01.10 **Society of Local Council Clerks - Membership Renewal**

**RESOLVED:** That the annual membership be renewed.

19.01.11 **Association of Local Council Clerks - Membership Renewal**

**RESOLVED:** That the annual membership be renewed.

19.01.12 **Precept - 2019-20 and Notification of Council Tax Base**

Members of the Finance Committee had considered the draft budget for the next financial year in detail.

**RESOLVED:** That the precept for 2019-20 be set at £25500.

19.01.13 **Campaign to Protect Rural England - Membership Renewal**

**RESOLVED:** That the membership should be renewed for the next financial year.

19.01.14 **Model Publication Scheme**

Members noted that the Model Publication Scheme previously adopted by the Parish Council had been updated on 3.1.19.

19.01.15 **Planning**

18/02593/FUL 3 Manley Close, New Earswick, York YO32 4DN - Installation of solar panels to roof.

Members had no objection to this application. Response B.

18/02880/LBC - 12 Western Terrace, New Earswick, York YO32 4BW - Retention of conservatory to rear (retrospective).

Members had contacted COYC relating to this application. Officers had not finalised their decision and were unable to give any further information to date. Members chose not to respond to the consultation at this stage.

19.01.16 **Finance**

A	BT (Direct Debit)	30.60 (3.9.18)
B	BT " "	30.60 (3.12.18)
C	Joseph Rowntree Foundation (Room Hire)	750.00 (19.12.18)
D	HMRC	452.44 (19.12.18)
E	Salary (December)	586.48 (19.12.18)
F	Autela Group Limited (Payroll)	46.80 (19.12.18)
G	Joseph Rowntree Foundation (Bus Shelter Repairs)	262.36 (19.12.18)
H	Huntington Parish Council	156.00 (19.12.18)
I	Salary (January)	586.28 (20.1.19)
J	Petty Cash	50.00

**RESOLVED:** That the above payments be accepted.

The financial statement and bank reconciliation for the period to the end of December was circulated to Members.

19.01.17 **Items for the Next Meeting**

Transfer of records to Explore York archive.

**There being no further business, the meeting closed at 20.25 hours.**

Signed \_\_\_\_\_ Chairman, 18 February, 2019